

State	Pre-Licensing Education	Exam	Initial Resident Licensing	Continuing Education	License Renewals	State Website
Alabama	"Certificates of Completion" which expire in 2020 are extended as follows: March - 120 days April or May - 90 days June - 60 days July - 30 days Limitations on repeat exams are still in effect. Notary requirement waived through the end of September, 2020.	Birmingham exam centers remain closed. All others open at reduced capacity. Online exams: available 8/23/20 through 12/31/20	Temporary licenses issued? Yes, to qualified residents except for having passed the state exam. To apply: A registered authorized insurance company representative applies for the license and pays the \$120 fee online. Sponsorship: Temporary licensee must work under the supervision of an insurance company. Appointments: Yes, appointment is required within 14 days of license issuance. License Duration: six months. Non-resident licensing: Not available to nonresidents. How to convert to permanent: Submit application and fees online after passing the exam(s). Other: License may not be renewed. Issued only once in a lifetime.	Classroom CE may be offered as webinars. Providers should send a list of courses offered with security information to the Licensing Division. Exam proctoring for CE self-study is waived through the end of September 2020.	For licensing renewal inquiries or other questions email producerlicensing@insurance.alabama.gov	https://www.aldoj.gov/producerlicensing@insurance.alabama.gov
Alaska		Pearson VUE Online exams: available 10/9/20			Renew early to avoid delays in processing	https://www.commerce.alaska.gov/web/ins/insurance@alaska.gov
Arizona		Prometric	Temporary licenses issued? Yes, to resident individuals who meet all licensing requirements other than passing the state exam and submitting fingerprints To apply: Producer applicants may apply electronically and Adjuster or Surplus Lines applicants may submit Form L-PRV by mail. Sponsorship & Appointments: None License Duration: Six months after the date of issuance. Non-resident licensing: No. How to convert to permanent: When exam and fingerprinting services are made available, licensee will be notified by email and will have 20 days to pass the exam and 30 days to submit fingerprints Other: License may not be renewed. When the emergency order is recalled, all provisional licenses will expire regardless. License is displayed on PDB.	All providers are allowed to deliver currently approved classroom courses via webinar without having to re-file. Providers are required to submit a request to Prometric with the course information and detailed explanation about how attendance will be monitored. Submit to cesupportteam@prometric.com subject line Arizona COVID-19 Conversion Request: [provider ID] Include the course name and number in the body of the email. Effective 3/26/20, Proctor requirements for post-course examinations are waived until social distancing recommendations are lifted.	Renew early to avoid delays in processing	https://insurance.az.gov/licensing@azinsurance.gov

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Arkansas		PSI Online exams: available soon	Delayed due to exam site closures	CE required to be completed by a producer's expiration date is extended with the license.	License renewal extensions will apply accordingly: March expirations are extended to May 31; April expirations are extended to June 30; May expirations are extended to July 31.	https://insurance.arkansas.gov/ insurance.license@arkansas.gov
California	No change in requirements at this time.	PSI Online exams: available 8/24/20	CDI's Los Angeles test center is still open and allowing 10 candidates at a time. Remote testing to begin August 24, 2020 Live Scan vendors will process fingerprints using form LIC-442-39A. Not available at PSI	Providers may submit a request to CDI to change a classroom course to a webinar.	Extension requests will be reviewed on a case by case basis.	https://www.insurance.ca.gov/ interactive.web.insurance.ca.gov/
Colorado		Pearson VUE Online exams: available 7/15/20	Temporary licenses issued? Yes, to residents who have taken prelicense course but have no exam. To apply: Sponsor applies on behalf of producer via Sircon.com Sponsorship: Required. Sponsor can be a licensed agent or carrier who will conduct background check and be responsible for agent's work. Appointments: No, but sponsor must keep a record of all temporary producers transacting business. License Duration: 180 days of issuance. Licenses issued under Commissioner's order O-21-009 will expire on November 6, 2020 per order O-20-052 issued August 2, 2020. Non-resident licensing: Not available. How to convert to permanent: Pass exam before temporary license expires. Other: License may not be renewed. License is displayed on PDB.	Proctoring requirements are waived for CE exams until further notice.	Effective with March 31, 2020 license expiration dates or later, Colorado has extended the license renewal deadline. Licensees will be able to renew after their expiration date. The extension will remain in place until the Commissioner's emergency regulation is ended.	https://www.colorado.gov/dora/division-insurance dora_insurance@state.co.us PVcoloradoinsurance@pearson.com

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Connecticut		Prometric	<p>Temporary licenses issued? Discontinued, effective August 13, 2020</p> <p>To apply: Effective August 14, 2020 all individuals seeking licensure as a resident producer will be required to meet all precense requirements including passing the appropriate exam. Applications for temporary license filed with the department on or before August 13 that meet the requirements of the notice issued April 21, 2020 will be approved</p> <p>License Duration: Temporary license expires 180 days after issuance unless applicant has submitted an email advising that they have passed the exam. Temporary license will automatically convert to a resident producer license upon notice of passing of exam.</p> <p>How to convert to permanent: Pass exam before temporary license expires.</p>	<p>Until Tuesday June 30, 2020 all providers are allowed to deliver currently approved classroom courses via webinar without having to re-file. Providers are required to submit a request to Prometric with the course information and a detailed explanation about how attendance will be monitored. Submit request to CESupportTeam@Prometric.com with the subject line, Connecticut COVID-10 Conversion Request: [provider ID]. Include course name and number in the body of the email. Proctor requirements for CT are still in place. The use of Skype, MS Teams, Zoom and other similar products will be allowed for remote proctoring.</p>	<p>Extending renewal period for licensees with expirations in March, April and May to June 30, 2020. Licensees that receive a new expiration date of 6/30/2020 will not be able to submit a renewal application until April 2 2020.</p>	<p>https://portal.ct.gov/cid</p> <p>cid.licensing@ct.gov</p>
Delaware		Pearson VUE	<p>Temporary licenses issued? As of June 30, 2020 the Department is no longer issuing temporary licenses.</p> <p>License Duration: All temporary licenses will lapse on September 30, 2020 and any temporary licensee who wishes to remain licensed must take and pass the applicable exam before September 30, 2020.</p> <p>How to convert to permanent: Submit application and fees online after passing the exam(s). If temporary licensee fails the licensing exam, the temporary license automatically lapses on September 30, 2020.</p>		<p>No pending license renewals</p>	<p>https://insurance.delaware.gov/</p> <p>licensing@delaware.gov</p>
District of Columbia	<p>Proctor requirement to use a disinterested third party is waived. A family member may serve as proctor.</p>	Pearson VUE		<p>Proctor requirement to use a disinterested third party is waived. A family member may serve as proctor.</p>	<p>DC is extending expiration dates for licenses that expire in March and April of 2020 to May 31, 2020 and June 30, 2020 respectively.</p>	<p>https://disb.dc.gov/</p> <p>disb@dc.gov</p>

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Florida		Pearson VUE Online exams: Coming soon	<p>Temporary licenses issued? Yes, to resident individuals who meet all licensing requirements for Life, Health, Variable Annuity or Personal Lines other than passing the state exam.</p> <p>To apply: Apply electronically via MyProfile account. Fingerprint submission and prelicense education must be met. If permanent license is desired apply for both types simultaneously. Temporary General Lines License will not be issued.</p> <p>Sponsorship: No</p> <p>Appointments: Yes required and may be submitted via the eAppoint system</p> <p>License Duration: Six months after the date of issuance or upon issuance of permanent license of the same type and class.</p> <p>Nonresident licensing: No.</p> <p>How to convert to permanent: Pass the state exam</p> <p>Other: License may not be renewed.</p>		Use the upload documents through MyProfile from the Department website instead of emailing them.	www.floir.com agentlicensing@myfloridaCFO.com
Georgia		Pearson VUE	Applications will be approved when exam results and all other requirements are fulfilled.	<p>Bulletin 20-EX-6 was published on March 31, 2020 allowing licensees with CE requirements due before May 31, 2020, to have until May 31, 2020 to complete the CE requirements.</p> <p>https://www.oci.ga.gov/ExternalResources/Announcements/Bulletin-3312020-1214.pdf</p>	Agents should apply for renewal even if CE is not complete.	https://www.oci.ga.gov/ Agents@oci.ga.gov
Hawaii		Pearson VUE	<p>Continuing to process applications electronically but cannot suspend requirements.</p> <p>The Division is accepting electronic signatures and filings for Surplus Lines.</p>	CE Providers may offer webinar/live-stream presentations and do not need to submit a new course filing. They must however submit to the Commissioner an addendum to the course filing stating which course will be converted to webinar/Livestream; request a waiver of the 60 day period in order to offer the new format immediately, and that the waiver requested is in response to COVID-19 and related difficulties in providing services/courses to currently licensed producers.	Memorandums 2020-1LIC New, Renewing and Reactivation Licenses (which ordinarily expired on June 16, 2020), 2020-4A Waivers of Certain Requirements for Insurers (which ordinarily expired on June 26, 2020) and 2020-5LIC License Examinations and License Status (which is scheduled to expire on September 1, 2020) will all stay in effect until determined otherwise by the Insurance Division.	http://cca.hawaii.gov/lis/ inslic@dcca.hawaii.gov

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Idaho		PSL Online exams: Coming soon	<p>Temporary licenses issued? Yes, for producers and adjusters unable to take exam due to site closures.</p> <p>To apply: Sponsoring carrier submits application with AD Banker/Adjuster Pro exam certificate, and criminal history report via Sircon.com Adjusters submit paper application.</p> <p>Sponsorship: Yes, carrier accepts responsibility for licensee.</p> <p>Appointments: Yes, activated for sponsoring carrier when producer license is issued.</p> <p>License Duration: Six months or 30 days after exam sites reopen.</p> <p>Non-resident licensing: No.</p> <p>How to convert to permanent: Pass exam and submit fingerprint receipt within 30 days of the end of emergency.</p> <p>Other: Producer must pass AD Banker final with 80% score or better. Adjusters must pass Adjuster Pro exam with 80% or higher score. License is displayed on PDB 5/8/2020.</p>		Requests for exceptions are being considered on an individual basis.	https://doi.idaho.gov/ agent@doi.idaho.gov
Illinois	Allowance for prelicensing webinars and distance learning is extended through September 19, 2020.	Pearson VUE	On August 23, all temporary licenses that are more than 90 days old will be canceled.	In person classroom course requirements for producers or adjusters are suspended to the extent necessary to permit the hours to be completed via webinar or approved distance learning.	Licenses set to expire or have expired are extended to September 30, 2020.	https://insurance.illinois.gov/ DOI.licensing@illinois.gov
Indiana	Candidates needing to take an exam with documentation expired between March 16, 2020 and the reopening of testing sites May 1, 2020, will have 90 days from July 15, 2020 to take an exam with the same, expired documentation (EOB Oct 13, 2020).	Pearson VUE owned test centers are open. Ivy Tech testing centers open at reduced capacity. Online exams: Coming soon	Last date temporary license applications accepted due to COVID-19 provisions: 9/1/2020. Date last temporary license will expire: 2/28/2021	Approved classroom courses may be presented virtually through September as long as student attendance and participation can be verified/tracked. The current declared public health emergency in Indiana runs until September 2, and it is unclear at this time whether it will be extended. IDOI has not published a hard stoppage date on this allowance due to the uncertainty of the situation and to allow course providers the flexibility to do what is safest for itself and its students during this time.	Outstanding license renewal applications and/or continuing education (CE) requirements that were due on March 31, 2020 or later are now due on June 30, 2020.	https://www.in.gov/idoi/ agentlicensing@idoi.in.gov

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Iowa		Pearson VUE Online exams: Coming soon	<p>Temporary licenses issued? Temporary licensing ended June 30, 2020.</p> <p>To apply: N/A</p> <p>Sponsorship: Yes, a licensed resident producer.</p> <p>Appointments: No, sponsoring producer is appointed.</p> <p>License Duration: Expires on last day of third full month after issuance</p> <p>Non-resident licensing: Not allowed.</p> <p>How to convert to permanent: Submit application and fees online after passing the exam(s).</p> <p>Other: License may not be renewed.</p>	Under the state Public Health Emergency Declaration, Iowa is offering licensing relief by suspending administrative rules that require in-person CE and proctoring as a condition of license renewal through the end of 2020.	Under the state Public Health Emergency Declaration, Iowa is suspending administrative rules that set an expiration date or renewal requirement for a professional license that expires during the emergency declaration period. Licenses that expire in March, April and May 2020 will have expiration dates extended 90 days. New expiration dates will appear on the PDB the day after the original expiration date.	https://iid.iowa.gov/ producer.licensing@iid.iowa.gov
Kansas		Pearson VUE Online exams: Coming soon	The Department will not suspend any licensing requirements. No temporary licenses. Pearson VUE Professional Centers and third party vendor network are now open in Kansas and Law enforcement has limited fingerprinting ability. KBI is able to take fingerprint impression by appointment only beginning April 28, 2020. Call (785) 296-4038.	The department is not waiving the requirement to have a proctor for a self-study course, however, they are allowing virtual examination monitors as long as they meet the criteria outline in K.A.R. 40-7-20a. The deadline for any CE requirement is extended until 90 days following the termination of the State of Disaster Emergency	Under Executive Order 20-19 professional licenses that were in good standing as of March 12, 2020 have an extended renewal deadline and remain valid until 90 days following the termination of the State of Disaster Emergency.	https://insurance.kansas.gov/ KID.Licensing@ks.gov
Kentucky	Insurance applicants whose testing window expires during exam center closure must contact DOI if an extension is needed: Division of Agent Licensing at DOI.AgentLicensingMail@ky.gov	Frankfort and Maysville testing locations remain closed. All others open with varying number of seats and times available	<p>Temporary licenses issued? Temporary license provisions expired on July 31, 2020. Any applications that were pended for additional items are considered incomplete and will be placed in denied status.</p>	Licenses who have continuing education requirements due in the months of March and April have until May 31, 2020 and June 30, 2020 respectively to complete the hours. This action only extends CE deadlines and does not extend license renewal deadlines.	License renewal is completed electronically, and has a 60-day grace period.	http://insurance.ky.gov/ppc/default.aspx DOI.AgentLicensingMail@ky.gov

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Louisiana	Prelicense certificates of completion validity will be extended on a case by case basis as necessary.	PSI	<p>Temporary licenses issued? Yes, for individual producers who have completed a PLE course within the past 12 months but are unable give fingerprint impressions or take exam due to site closures.</p> <p>To apply: Producer applicants may apply electronically. Upon confirmation send a written request via email to producerlicensing@ldi.la.gov with NIPR transaction number and include a copy of the certificate of completion for prelicense education.</p> <p>Sponsorship: Not required</p> <p>Appointments: No</p> <p>License Duration: Producer temporary licenses will expire 60 days from the date of issue.</p> <p>Nonresident licensing: No</p> <p>How to convert to permanent: Temporary license may be converted to permanent license by passing exam and submission of fingerprints. No additional fee will be required.</p> <p>Other: Adjusters may no longer apply for a temporary license.</p>	CE exceptions will be handled on a case by case basis	Emergency Rule 44 applies to insurance producers and adjuster licensees with an expiration date of April 30, 2020. The renewal date has been extended until May 12, 2020.	http://www.ldi.la.gov/ producerlicensing@ldi.la.gov
Maine		Pearson VUE Online exams: Coming soon	<p>Temporary licenses issued? Yes, to qualified residents who haven't passed state exam.</p> <p>To apply: Submit application and any documents required by the application to the Bureau.</p> <p>Sponsorship: Temporary licensee must work under the supervision of a producer licensed in Maine for the previous 5 years or an authorized insurer in Maine which will be responsible for applicant and appoint applicant.</p> <p>Appointments: Yes, appointment is required.</p> <p>License Duration: license expires 180 days after issuance or 90 days after Pearson VUE reopens.</p> <p>Non-resident licensing: Not available to nonresidents.</p> <p>How to convert to permanent: Pass exam.</p> <p>Other: License may not be renewed.</p>	All insurance CE courses previously approved for classroom delivery may be offered via webinar without the provider having to re-file. Providers are required to provide the Bureau with a list of classroom courses that will be conducted via webinar and an explanation of how attendance will be monitored. Send an email to insurance.pfr@maine.gov . Proctoring requirements are still in place for courses that require proctored exams. Remote proctoring will be allowed using tools such as Skype, Microsoft Teams, Zoom or similar products.	All Maine licensed resident producers and consultants whose CE compliance period expires March 31 and April 30 will be granted an automatic extension until May 31, 2020. CE fines will not be assessed if the license is renewed by May 31, 2020.	https://www.maine.gov/pfr/insurance/ email: insurance.PFR@maine.gov
Maryland		PSI Online exams: Available 10/1/20		Continuing education is due in conjunction with the extended expiration dates.	Effective April 1, 2020, all March 31, 2020 license expiration dates have been changed to June 30, 2020.	https://insurance.maryland.gov/Pages/default.aspx

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Massachusetts		Prometric	<p>Temporary licenses issued? Yes, offered to residents who are unable to take state exam.</p> <p>To apply: Submit Uniform Application for Individual and license fee of \$225. P&C applicants submit \$300 license fee. Company appointment form completed by the sponsoring insurer with \$75 fee. To expedite processing, it is recommended that these items be submitted in a single submission.</p> <p>Sponsorship: Yes, sponsorship is required.</p> <p>Appointments: Yes</p> <p>License Duration: The temporary license will be valid for duration of the emergency and expires automatically on the earlier of 90 days after state of emergency is lifted or 180 days from date of issue.</p> <p>Non-resident licensing: Not available to nonresidents.</p> <p>How to convert to permanent: Meet all regular requirements.</p> <p>Other: License may not be renewed.</p>	<p>The Division has approved many online courses eliminating the need for in-person attendance. Proctor requirements for online courses are waived during the state of emergency. Providers are encouraged to convert courses approved for classroom credit to an online option. These courses do not need to be refiled for approval but the provider must notify Prometric within 30 days of delivering such a course online to ensure CE credit is properly recorded.</p> <p>Licensees who have an extended renewal period of 90 days following the termination of the state of emergency also have the same extension for completing CE.</p>	<p>Individuals licensed in good standing as of 3/10/2020 will be allowed a period 90 days past the end of the MA state of emergency to renew their license. Licensees are encouraged to submit their renewals timely where possible. Expiration dates will not change. Any license that lapsed prior to March 10, 2020 will not have an extended renewal period.</p>	<p>https://www.mass.gov/orgs/division-of-insurance</p> <p>producerupdate.mailbox@mass.gov</p>
Michigan	The Michigan DOI will permit pre-licensing classroom courses to be changed from classroom to webinar, for courses that have already been approved by request from providers.	<p>PSI Online exams: Available 9/1/20 New dedicated PSI phone line for Michigan candidates (855) 579-4639</p>	<p>Temporary licenses issued? Yes, to applicants for an who have completed all their pre-license requirements except the state exam.</p> <p>To apply: License may be applied for electronically.</p> <p>Sponsorship: An insurer assumes responsibility for all acts of the temporary licensee. The sponsor must file the Request to Sponsor a Temporary Producer license form and the accompanying affidavit form.</p> <p>Appointments: Yes, must be appointed by sponsoring company. Restricted to one insurer.</p> <p>License Duration: 90 days, or until 30 days after the emergency ends, whichever is later, but no longer than 180 days.</p> <p>Nonresident licensing: No</p> <p>How to convert to permanent: By completing all prerequisite licensing requirements including passing examination requirements.</p> <p>Other: License is displayed on PDB.</p>	<p>Approved classroom courses can be offered as virtual classroom/webinars. Providers should email written request to miinsurance@psixams.com to change the course status. CE providers may accept self-attestation in lieu of proctors for final exams.</p>		<p>https://www.michigan.gov/difs</p> <p>difs-licensing@michigan.gov</p>

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Minnesota	To propose the use of remote proctoring for final examinations, a prelicense or continuing education provider should email education.commerce@state.mn.us to outline the proposed process and system to be used with a link to a video demonstration of the technology included."	Pearson VUE	<p>Temporary license issued? Yes, beginning 4/24</p> <p>To apply: Insurer or agency must submit the application on Sircon.com for all major lines, farm P&L. Prelicensing education still required.</p> <p>Sponsorship: Carrier appointment submitted with application</p> <p>Appointments: Initial submitted with the application. No additional appointments allowed.</p> <p>License Duration: Temporary licenses will remain active for 180 days.</p> <p>Non-resident licensing: Separate license type not eligible for non-resident licensure in other states. New Temporary License will be reported to PDB but not mapped for non-resident licensure.</p> <p>How to convert to permanent: New application needed.</p> <p>Other: Permanent license appointments: Carrier does not need to re-file appointments as long as the permanent license is issued before the temporary expires. License is displayed on PDB 4/28/2020.</p>	The Commerce Department is implementing temporary, emergency procedures in regard to continuing education course submissions. Providers may convert previously approved in-person classroom CE courses to webinars. Providers should submit the attestation form, and comply with all other requirements. The Department is temporarily waiving the requirement for courses to be submitted 30 days prior and the use of remote proctoring for final exams may be requested by emailing education.commerce@state.mn.us to outline the proposed process and system to be used.	The April 30, 2020 and May 31, 2020 deadline for insurance producers and adjusters to comply with renewal requirements is extended to June 30, 2020.	<p>https://mn.gov/commerce/industries/insurance/licensing.commerce@state.mn.us</p> <p>education.commerce@state.mn.us</p>
Mississippi		Pearson VUE	<p>Temporary licenses issued? Yes, MID may issue a temporary license to applicants for an initial license who have completed all their pre-license requirements except the state exam.</p> <p>To apply: Application is available on Sircon.com or paper submission.</p> <p>Sponsorship: Not required.</p> <p>Appointments: Yes</p> <p>License Duration: 180 days</p> <p>Nonresident licensing: No</p> <p>How to convert to permanent: Apply for permanent license by submitting a new application after passing state exam.</p> <p>Other: Temporary license may not be renewed. Carriers are advised to re-appoint producers when permanent license is obtained. License is displayed on PDB.</p>	Mississippi insurance producers, adjusters and bail bondsmen whose CE compliance periods end in March, April, May, or June 2020, should timely contact the Mississippi Insurance Department requesting an extension for completing CE requirements in order to renew their license. This includes Mississippi nonresident adjuster with Mississippi as the Designated Home State. The MID will work with these licensees to ensure that they are given an appropriate opportunity to meet their CE requirements. To request an extension for CE requirements, please contact the MID Licensing Division at (601) 359-2132, or licensing@mid.ms.gov .	Requests for extensions will be reviewed on a case by case basis.	<p>http://www.mid.ms.gov/</p> <p>licensing@mid.ms.gov</p>

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Missouri		Pearson VUE	<p>Temporary licenses issued? Applications for a temporary license cease to be accepted on June 16, 2020. Applicants will be required to meet the MO insurance licensure requirements including passing any required exams. All current temporary licenses will remain in effect until expiration of the license.</p> <p>To apply: Application is no longer being accepted.</p> <p>Sponsorship: Resident licensed producer sponsor assumes responsibility for temporary licensee's compliance with Missouri law.</p> <p>Appointments: No</p> <p>License Duration: 90 days, plus an additional 60 days in which to complete examination.</p> <p>Nonresident licensing: No</p> <p>How to convert to permanent: Temporary license may be converted to permanent license by passing exam within 90 day license period. An additional 60 days has been granted in which to complete examination.</p> <p>Other: Temporary license may not be renewed. License is displayed on PDB.</p>	Approved classroom courses can be offered as virtual classroom/webinars without resubmitting the course. Providers should submit request including webinar procedures, CE state and course number to Pearson VUE via email: ce_providers@pearson.com.		https://insurance.mo.gov/ licensing@insurance.mo.gov
Montana		Pearson VUE				https://csimt.gov/ producerlicensing@mt.gov

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Nebraska		Prometric Online exams: Available 5/1/20	Temporary licenses issued? Effective May 1, 2020 no longer issuing temporary licenses. To apply: Application no longer being accepted. Sponsorship: Works under the supervision of an insurance producer. Appointments: Yes. License Duration: 90 days Non-resident licensing: Not available to nonresidents. How to convert to permanent: After 90 days, the applicant must pass an exam or the temporary license will expire and regular requirements must be met. Other: License may not be renewed.	Education providers needing to change classroom courses to webinar, NE will add a webinar option to any already approved classroom course. Request by email to doi.licensing@nebraska.gov . Proctor requirements are waived for self-study courses until September 30, 2020.	For Resident licenses expiring in March or April, a 90 day extension to complete CE can be granted.	https://doi.nebraska.gov/ DOI.licensing@nebraska.gov
Nevada		Pearson VUE Online exams: Coming soon	If you have not tested and are unable to get fingerprinted, the Division strongly encourages you not to apply for a license at this time, the applications cannot be processed without test results and fingerprints. See http://doi.nv.gov/Licensing/ for more information.	Approved classroom courses can be offered as virtual classroom/webinars. Providers should contact Pearson VUE via email: ce_providers@pearson.com Regardless of delivery method, providers are required to monitor the attendance and completion of the courses. In regard to proctored exams, the Division is waiving the exam proctoring requirements for self-study CE classes only. The licensee is still required to take the exam at the end of the course.	Applications are processed in the order they are received. The Division strongly encourages licensees to renew their license(s) on or before the due date on their license through Siron.com.	http://doi.nv.gov/ insinfo@doi.nv.gov
New Hampshire		Prometric Online exams: Available 6/9/20	License applicants are now able to complete their state exam requirement using Prometric's ProProctor system. Applicants may take the exam at a location other than the test center with live monitoring day or night using standard internet access.	Currently approved classroom courses can be offered as virtual classroom/webinars. NH does not require separate approval so no additional action is required to offer a classroom course as a webinar.	License renewals with deadlines of March 31, 2020 and April 30, 2020 have been granted 2-month extended renewal dates as follows: March 31 goes to May 31, April 30 goes to June 30, Renewals which are due May 31 are extended one month to June 30. There will be no regulatory action taken as long as the producer seeks to renew the license prior to the extended expiration period. Further extensions may be considered should events warrant them.	https://www.nh.gov/insurance/ requests@ins.nh.gov ProducerQuestion@ins.nh.gov

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New Jersey		PSI Online exams: Available 9/15/20 PSI dedicated phone line for NJ (855) 579-4634	<p>Temporary licenses issued? Yes to individual residents</p> <p>To apply: Complete approved prelicensing and fingerprint requirements. Sponsoring insurer will submit with paper Uniform Application on individual's behalf to the Department with \$190 fee.</p> <p>Sponsorship: Works under the supervision of an insurance producer.</p> <p>Appointments: Yes. Application deems licensee appointed.</p> <p>License Duration: The earlier of 30 days after emergency is lifted or 180 days from issuance.</p> <p>Non-resident licensing: Not available to nonresidents.</p> <p>How to convert to permanent: Take and pass exam prior to expiration of temporary license and inform the Department.</p> <p>Other: Issued only during the duration of the state of emergency.</p>	Waiver of self-study monitored final exam remain in force until the public health emergency is terminated.	<p>Entity Licenses expiring May 31, 2020 are granted an extension to August 31, 2020.</p> <p>Individual licenses expiring between March 31, 2020 and June 30, 2020 are granted a three month extension for this licensing term only. For subsequent renewals, individuals must renew by the last day of their birth month. Entities must renew by August 31, 2020.</p>	https://www.nj.gov/dobi/index.html inslic@dobi.nj.gov insed@dobi.nj.gov
New Mexico		Prometric Online exams: Available 7/20/20	Due to COVID-19, the Department of Public Safety will be fingerprinting by appointment only. Please call the local DPS office and make an appointment	One-time extension through end of May.		https://www.osi.state.nm.us/
New York	The initial suspension of the requirement to have a monitor present when taking a final exam has been extended to November 5, 2020 for online courses. Approved course providers are permitted to amend course procedures to allow students to access the final exam without being in the presence of a monitor.	PSI Online exams: Available 6/15/20	DFS is offering remote online proctored exams through exam vendor PSI. Computers must be compatible with testing requirements. Remotely proctored exams are available for all 28 NY Insurance licensing exams.	The initial suspension of the requirement to have an approved monitor present when taking a CE final exam for a 60-day period beginning March 25, 2020 has been extended to November 5, 2020. Approved course providers who offer online learning are permitted to amend their course procedures to allow licensee to access the final exam without being in the presence of an approved monitor or providing the approval number	The Department temporarily suspended the expiration of licenses to September 6, 2020. On September 7, 2020, all licenses that would have expired will automatically expire unless the producer has submitted a license renewal application and completed all necessary CE credits before that date.	https://www.dfs.ny.gov/industry/coronavirus

State	Pre-Licensing Education	Exam	Initial Resident Licensing	Continuing Education	License Renewals	State Website
North Carolina		Pearson VUE	North Carolina may issue a temporary license if all prelicense requirements are met except fingerprinting. It is expected that Pearson VUE test centers will reopen in North Carolina on May 1 with reduced capacity. The DOI will issue a temporary license to applicants who have submitted an electronic application, passed the state license exam and otherwise met all requirements except fingerprinting. The temporary license will remain in effect for 120 days. It is expected that the licensee will complete the fingerprinting process in this timeframe. If fingerprint results meet NC licensing guidelines a permanent license will be issued, if they do not meet the guidelines, or are not submitted within 120 days of the temporary license issuance, the licensure status will be changed to inactive.	<p>All NC licensed insurance producers and adjusters whose Continuing Education (CE) compliance period expires in March, April or May, June, July, August and September 2020 will be granted an extension until October 31, 2020 to meet the state mandated CE requirements. This includes NC nonresident adjusters with NC as the Designated Home State (DHS).</p> <p>All Insurance CE courses previously approved for classroom delivery by licensed CE providers can be offered via webinar without requiring the Insurance CE provider to refile the courses for a different presentation method with Prometric. The Insurance CE provider should assume the full responsibility to monitor attendance.</p>		https://www.ncdoi.gov/ ASD@ncdoi.net
North Dakota		Prometric Online exams: Available 4/17/20	Individual resident applicants may be able to qualify for a license by taking their state required exam online. Their computer and internet service must meet specifications established by Prometric using Prometric's remote proctoring service, ProProctor. For more information or to schedule an exam call (800) 896-2272 or visit the Prometric website. Fingerprint impressions are still required to be taken at a physical location.	CE extensions have been granted to April 30 for licenses that expire on March 31. CE extensions have been granted to May 31 for licenses that expire on April 30. It is not necessary to request an extension.	Producers and consultants whose license expires on March 31, 2020, are not required to provide the Insurance Department with a request for extension, written or otherwise, and are granted a CE reporting extension to April 30, 2020. Producers are encouraged to complete CE requirements via approved, online courses.	https://www.nd.gov/ndins/ ndlicensing@nd.gov

State	Pre-Licensing Education	Exam	Initial Resident Licensing	Continuing Education	License Renewals	State Website
Ohio	<p>Prelicensing Certificates of completion that expire between 3/20/2020 and 2 weeks AFTER the test centers reopen, will be accepted at the test center, and the candidate will not be turned away. Applicants must test within the first 2 weeks of reopening. Individuals who experience difficulty getting an exam scheduled within that period may be helped on a case by case basis by the Department.</p>	<p>PSI</p>	<p>Temporary licenses issued? Yes, major lines resident applicants only. To apply: Submit application electronically and include all supplemental documents. Email request for temporary license to licensing@insurance.ohio.gov. Include the transaction number and ensure sponsor has submitted the sponsor acknowledgement. Sponsorship: Sponsoring insurer must assure temporary licensee is employed and working under supervision of a licensed agent. Appointments: Insurer must submit the "Insurer Sponsor Acknowledgement" to the Department and maintain a record of all business transacted. License Duration: Not longer than 180 days. License expires when permanent license is issued/denied or 60 days after the stay at home order ends. Nonresident licensing: Resident only. How to convert to permanent: Meet all regular requirements. Other: License may not be renewed.</p>	<p>All CE providers will be allowed to deliver currently approved CE classroom courses via distance learning instruction without having to refile. Providers will need to submit a request to Prometric with the course information and a detailed explanation about how attendance will be monitored. The use of tools such as Skype, Microsoft Teams, Zoom, and other similar products will be allowed for monitoring. Submit request to CESupportTeam@Prometric.com with the subject line, Ohio COVID-19 Conversion Request: [provider ID]. Please include the course name(s) and number(s) in the body of the email. Once the request is processed, the course instruction method will be temporarily changed from classroom to distance learning.</p>	<p>Ohio is extending the license and CE expiration dates. Licenses will remain valid and may be renewed until no later than 90 days after the state of emergency ends or December 1, 2020, whichever comes first.</p>	<p>https://insurance.ohio.gov/wps/portal/gov/odi licensing@insurance.ohio.gov</p>
Oklahoma		<p>Prometric Online exams: Available 8/10/20</p>	<p>Temporary licenses issued? OID has determined that seating capacity for exams is adequate to support current licensing needs. Effective June 25, 2020 the OID will no longer accept Temporary license applications. To apply: All applications for Temporary Producer or Apprentice Adjuster licenses must be submitted with payment by mail. Background checks will be completed on all temporary license applications. This process must be completed before June 25, 2020 Sponsorship: All temporary licensees will require a licensed resident sponsor who will oversee their work and conduct and be accountable for the temporary licensee with the Oklahoma Insurance Department. Appointments: No. License Duration: All temporary producer and adjuster licenses expire on September 1, 2020. Non-resident licensing: Not available to nonresidents. How to convert to permanent: Meet all regular requirements Other: License may not be renewed.</p>	<p>OID is temporarily allowing Oklahoma Continuing Education Providers the ability to offer courses that are approved for the classroom course method as webinars until May 1, 2020. In order to qualify for this allowance, the CE Provider can email Education@oid.ok.gov to request the form required for approval of this special allowance. OID is extending the deadline for CE requirements to the 14th day following the withdrawal of the emergency order.</p>	<p>All license that expire during the emergency are extended until the emergency is lifted. License will expire 14 days after emergency order is withdrawn</p>	<p>https://www.oid.ok.gov/ licensing@oid.ok.gov education@oid.ok.gov</p>

State	Pre-Licensing Education	Exam	Initial Resident Licensing	Continuing Education	License Renewals	State Website
Oregon		PSI Online exams: Available 7/15/20	<p>Applicants for an insurance license will be able to take exam remotely through PSI on July 15, 2020, following a blackout period from July 10, 2020 to July 14, 2020.</p> <p>Exam candidates must have a computer with a webcam. Smartphones and tablets are not compatible with the technology requirements.</p>			https://dfr.oregon.gov/Pages/index.aspx web.insagent@oregon.gov
Pennsylvania	Proctor requirements eliminated or virtual proctors allowed.	PSI Online exams: Available 7/1/20	<p>Temporary licenses issued? Yes, to residents who are unable to take state exam but have successfully completed 24 hrs. PLE with final exam.</p> <p>To apply: Insurance company representative applies for the license via Sircon and pays the fee online. Candidate must complete fingerprinting process.</p> <p>Sponsorship: Temporary licensee must work under the supervision of an insurance company.</p> <p>Appointments: Yes, required to be appointed by sponsoring insurer and only the sponsoring insurer.</p> <p>License Duration: 180 days.</p> <p>Non-resident licensing: Not available to nonresidents.</p> <p>How to convert to permanent: Take and pass license exam within 6 months after temporary license expires or before it expires.</p> <p>Other: License may not be renewed.</p>	Beginning Monday, March 16, 2020, all in person classroom education approved by the Pennsylvania Insurance Department is temporarily suspended. Instead, classroom courses may be offered via internet based webinar format. Providers previously approved for classroom training do not need to contact the Insurance Department to offer courses via webinar. In light of this change until further notice, the use of face to face proctors is prohibited. Instead, virtual proctors are permitted however if a virtual proctor is not feasible, the proctor requirement will be eliminated for all approved online courses.	Beginning Monday March 16, 2020 expiring licenses due to COVID-19 circumstances will remain in active status until further notice. Licensees will be able to renew after their expiration date, without late fees.	https://www.insurance.pa.gov/Pages/default.aspx ra-in-producer@pa.gov
Puerto Rico					All licenses that expired in March 2020 were updated with new expiration date of April 30, 2020 on the Producer Database (PDB). On April 30, 2020, all licenses that expire in April 2020 will be updated with a new expiration date of May 31, 2020. Provisional Authorized Representative licenses that expired between March 16, 2020 through April 30, 2020 have been extended through May 31, 2020.	http://www.ocs.pr.gov uniserv@ocs.gobierno.p

State	Pre-Licensing Education	Exam	Initial Resident Licensing	Continuing Education	License Renewals	State Website
Rhode Island		Pearson VUE Online exams: Available 8/13/20	Remote testing available for those who have compatible computer hardware and software. Temporary licenses issued? Yes, beginning April 24 temporary license to be offered to residents who are unable to take state exam but have successfully completed PLE with final exam. To apply: Apply electronically and pay \$50 fee. Sponsorship: Yes, sponsoring company, supervising individual, and E&O coverage is required. Appointments: No, but sponsoring company must maintain a record of all temporary license holders and notify the Division when sponsored temporary license holder is no longer employed under their direct supervision and details as to the circumstances causing termination. License Duration: 180 days Non-resident licensing: Not available to nonresidents. How to convert to permanent: Meet all regular requirements before temporary license expires. Other: License may not be renewed. License is displayed on PDB.	Conform to social distancing protocol and virtually deliver courses currently approved for in-person classroom delivery. Refiling the course is not required but notify the state within 30 days of the virtually delivered course to dbr.inslic@dbr.ri.gov	March 31 expiration dates are extended until June 30, 2020. Email will be sent to licensee's business email address associated with their license.	https://dbr.ri.gov/divisions/insurance/ DBR.Insurance@dbr.ri.gov
South Carolina		PSI Online exams: Available 9/1/20	Temporary licenses issued? No longer available effective 9/15/2020. Sponsorship: Yes, sponsorship by a carrier is required. Appointments: No longer available License Duration: The temporary license will be valid for the duration of the emergency and expire automatically 30 days after the state of emergency is lifted. Non-resident licensing: N/A How to convert to permanent: Meet all regular requirements including examination, fingerprints. If these requirements are completed prior to the expiration of the temporary license, no additional fee will be required. If the producer applies after the expiration of the temporary license, license fees will be applied. Other: License is displayed on PDB.	Deadlines for complying with CE requirements correspond to the new license renewal deadlines. Education providers are offering online courses and in person proctoring requirements are waived until the state of emergency is lifted. The May 15 compliance deadline for Bail Bondsmen is extended until September 30, 2020.	Licensees who renew in the months of March, April, May and June will now have until June 30, 2020 and July 31, 2020, August 31, 2020 and September 30, 2020 respectively to renew. Producers who fail to renew before the expiration of the deadlines subject their license to expire as of that date.	https://www.doi.sc.gov/ agntmail@doi.sc.gov

State	Pre-Licensing Education	Exam	Initial Resident Licensing	Continuing Education	License Renewals	State Website
South Dakota		Pearson VUE	<p>Temporary licenses issued? No longer available effective 9/11/2020.</p> <p>Sponsorship: Works under the supervision of a licensed South Dakota producer and must apply for insurance lines held by that producer.</p> <p>Appointments: Yes, must be appointed.</p> <p>License Duration: Temporary licenses are effective for 180 days from date of issue or on November 13, 2020, whichever is sooner.</p> <p>Non-resident licensing: Not available to nonresidents.</p> <p>How to convert to permanent: If temporary licensee passes exam and application is approved, the temporary license will terminate.</p> <p>Other: License is displayed on PDB 5/15/2020</p>		Extension requests will be reviewed on a case by case basis.	https://dlr.sd.gov/insurance/ sdinsurance@state.sd.us
Tennessee		Pearson VUE Online exams: Coming soon	<p>Temporary licenses issued? New applications for Temporary license are discontinued effective May 1, 2020 .</p> <p>To apply: As a result of exam centers reopening, temporary license applications are no longer being accepted.</p> <p>Sponsorship: Sponsoring insurer must assure that temporary licensee works under the supervision of a producer licensed in good standing in TN.</p> <p>Appointments: No, but sponsoring insurer will be required to appoint temporary producer after he or she passes the exam and license is converted to a regular license.</p> <p>License Duration: 180 days after issuance.</p> <p>Non-resident licensing: Not available to nonresidents.</p> <p>How to convert to permanent: Pass exam before temporary license expires.</p>			https://www.tn.gov/commerce ce.agent.licensing@tn.gov

State	Pre-Licensing Education	Exam	Initial Resident Licensing	Continuing Education	License Renewals	State Website
Texas	All training can be done online. If licensed as a temporary licensee sponsoring company will provide training within 30 days	Pearson VUE	<p>Temporary licenses issued? COVID applications no longer being accepted.</p> <p>To apply: An application is submitted online via Sircon.com</p> <p>Sponsorship: Resident licensed producer assumes responsibility for temporary licensee.</p> <p>Appointments: Yes, responsible party completes appointment certification</p> <p>License Duration: 90 days (temporary licenses are currently not expiring after 90 days. They will remain active until further notice)</p> <p>Nonresident licensing: No</p> <p>How to convert to permanent: Submit fingerprints and pass the appropriate exam.</p> <p>Other: Temporary license may not be renewed. License is displayed on PDB.</p>	Education requirements are extended for licenses that are extended.	For licenses that expired on or before February 29, 2020, the renewal period is extended to May 31, 2020. For licenses that expire between March 31, 2020, and April 30, 2020, late fees and continuing education fines will be waived if the license is renewed by May 31, 2020.	<p>https://www.tdi.texas.gov/index.html</p> <p>license@tdi.texas.gov</p> <p>CE@tdi.texas.gov</p>
Utah		<p>Prometric Online exams Available 6/16/20</p>	<p>Temporary licensing ended on June 15, 2020. Pending applications will be processed unless withdrawn.</p> <p>Applications for two-year licenses will be accepted beginning June 1, 2020. Remote exams are available. Fingerprinting must be done in person at a Prometric testing site.</p>			<p>https://insurance.utah.gov/</p> <p>licensing.uid@utah.gov</p>

State	Pre-Licensing Education	Exam	Initial Resident Licensing	Continuing Education	License Renewals	State Website
Vermont		Prometric Online exams: Available 4/17/20	Individual resident applicants may be able to qualify for a license by taking their state required exam online. Their computer and internet service must meet specifications established by Prometric using Prometric's remote proctoring service, ProProctor. For more information or to schedule an exam call (800) 868-6113 or visit the Prometric website. Please ensure that when creating a profile the correct date of birth and SSN are provided.	DFR will allow providers to deliver currently approved classroom courses via webinar without refiling them. Providers will not be required to submit separate course applications for these webinar courses prior to delivering to students. Providers will be required to submit a request to Prometric with course information and a detailed explanation about how attendance will be monitored.	All adjuster licenses with expiration dates of 3/31/2020 will not be inactivated until 4/30/2020 to allow time for applications sent by mail on or before March 31st to be processed given the limited staff currently in the office.	https://dfr.vermont.gov/ dfr.producerlicensing@vermont.gov
Virginia		Prometric Online exams: Available 6/1/20	It is expected that Pearson VUE test centers will reopen in Virginia on May 1 with reduced capacity. Exams may be scheduled until June 1, 2020. Call (888) 204-6272. Beginning April 30, 2020 individual resident applicants may schedule exams with Prometric for on or after June 1, 2020. Additionally they may be able to take their state exam online using Prometric's remote proctoring service, ProProctor. Their computer and internet service must meet specifications established by Prometric. Exams may also be administered at Prometric's traditional brick & mortar sites. Call Prometric at (866) 891-6396.	Classroom courses can be converted to webinar	Renewals for non-producer license types are due on 6/30.	http://scc.virginia.gov/boi/pro/ AgentLicensing@scc.virginia.gov
Washington	Prelicensing education and exams that expire March 23 or later may be extended through July 31, 2020	PSL Online exams: Available 10/1/19	Remote testing available for those who have compatible computer hardware and software.	OIC will expedite approving converting course approved for classroom to webinar. No new application is needed but webinar rules apply. Submit a list of courses you wish to have approved for webinar presentation. A new course number will be assigned for the webinar version. Webinar courses requires the service host (WebEx for example) to have attendance monitoring and reports. The 20 day in advance submission period does not apply to converted webinar courses approved during Stay Home Order.	Licenses may request an extension until July 31, 2020 if their license expired between March 1, 2020 and June 30, 2020 and the licensee experienced a COVID-19 hardship. Submit request for extension to licinfo@oic.wa.gov .	https://www.insurance.wa.gov/ licinfo@oic.wa.gov

State	Pre-Licensing Education	Exam	Initial Resident Licensing	Continuing Education	License Renewals	State Website
West Virginia	Until further notice all prelicensing certificates have been extended from the standard 4 months to six month validity from the date of completion on the certificate.	Pearson VUE	<p>Temporary licenses issued? Yes, on a case by case basis to qualified residents who have not submitted fingerprints and passed the state exam.</p> <p>To apply: Submit application including any supplemental documents. Mail, or email to the Division requesting temporary license.</p> <p>Sponsorship: Temporary licensee must work under the supervision of an existing agency, brokerage or insurer and under direct supervision of a producer who is currently licensed and in good standing with the Commissioner.</p> <p>Appointments: No</p> <p>License Duration: license expires 180 days after issuance or sooner depending upon the duration of the current emergency.</p> <p>Non-resident licensing: Not available to nonresidents.</p> <p>How to convert to permanent: When temporary license is rescinded, the licensee reverts to the status of applicant, and must then complete all usual requirements for licensure.</p> <p>Other: Several IdentoGo fingerprint locations are open (844) 321-2124</p>	All providers will be allowed to deliver currently approved classroom courses via webinar without having to refile. However, providers will be required to submit a request to Prometric with the course information and a detailed explanation about how attendance will be monitored. These requests must be submitted to CESupportTeam@Prometric.com with the subject line, West Virginia COVID-19 Conversion Request: [provider ID]. Please include the course name(s) and number(s) in the body of the email. Additionally, the proctor requirements for West Virginia are still in place. The use of tools such as Skype, Microsoft Teams, Zoom, and other similar products will be allowed for remote proctoring.		<p>https://www.wvinsurance.gov/</p> <p>OICagentlicensing@wv.gov</p>
Wisconsin	No exam proctor required with personal attestation. Providers must make the attestation available to their students.	<p>PSL Online exams Available 4/17/20</p>	Individual resident applicants may be able to qualify for a license by taking their state required exam online. Their computer and internet service must meet specifications established by Prometric using Prometric's remote proctoring service, ProProctor. For more information or to schedule an exam call (866) 370-3411 or visit the Prometric website. Fingerprint impressions are still required to be taken at a physical location.	OCI will allow providers to deliver currently approved classroom courses via webinar without refiling those courses with OCI. Providers will not be required to submit separate course applications for these webinar courses prior to delivering to students. However, providers are required to provide OCI with a list of classroom courses that will be conducted via webinar and submit a written statement as to their process in determining participation of students. OCI encourages providers to submit these lists as soon as possible. Providers must submit the list and statement to ociagentlicensing@wisconsin.gov . No exam proctor with personal attestation. Providers make the attestation available to their students immediately and collect it from the student prior to banking or submitting credits to OCI.	CE requirements for resident licenses that expire on March 31, April 30, and May 31, 2020 will be waived for anyone unable to complete courses online. CE requirements will be effective again beginning for licenses that expire June 30, 2020.	<p>https://oci.wi.gov/Pages/Homepage.aspx</p> <p>ociagentlicensing@wisconsin.gov</p>

State	Pre-Licensing Education	Exam	Initial Resident Licensing	Continuing Education	License Renewals	State Website
Wyoming		Pearson VUE Online exams: Coming soon	Applicants who passed the exam but who are not able to be fingerprinted will be issued a license. If there are issues with the background check later, the license will be revoked.	Virtual proctoring has been approved. Providers that want to switch a course from Classroom to webinar should submit an application on Sircon.com.	Requests for exceptions may be emailed to insurancelicensing@wyo.gov . Include a brief summary.	http://doi.wyo.gov/ insurancelicensing@wyo.gov

This guide will be updated from time to time; information provided may not be entirely accurate, given changing conditions. For the most accurate and up-to-date information, please review each applicable state's requirements.